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A Comparison of Positions in Maine that Provide Case Management Services

	Certificates and Licenses Issued by Maine's Office of Professional & Financial Regulation				Other Position Not Certified or Licensed
	Licensed Social Worker	Certified Alcohol and Drug Counselor	Licensed Alcohol and Drug Counselor	Certified Clinical Supervisor	Care Coordination for Elderly and Adults with Disability
Service Definitions	<p>LSW is a person who has received a license as a Social Worker from the Maine Board of Social Worker Licensure.</p> <p>"Social work" means engaging in psychosocial evaluation and intervention, including therapy, to the extent permitted by the licensure provisions, to effect a change in the feelings, attitudes and behavior of a client, whether an individual, group or community. "Social work" also means engaging in community organization, social planning, administration and research.</p>	<p>"Certified alcohol and drug counselor" means an individual who provides individual or group alcohol and drug counseling services unaided and who meets the criteria established in section 6214-C. A certified alcohol and drug counselor may not engage in independent or private practice. All work performed must be under the supervision of a certified clinical supervisor within an agency.</p>	<p>"Licensed alcohol and drug counselor" means an individual who provides individual or group alcohol and drug counseling services independently within an agency or in private practice and who meets the criteria established in section 6214-D. A licensed alcohol and drug counselor may also assume clinical supervision duties upon being licensed by the board as a certified clinical supervisor.</p>	<p>"Certified clinical supervisor" means an individual who is licensed by the board to provide supervision to individuals who provide alcohol and drug counseling services as required by this chapter.</p>	<p>Care Coordination Services are those covered services provided by a care coordinator who is employed, or contracted, by a Service Coordination agency to help the Member access the services in the plan of care as authorized by the Department or its authorized entity. The purpose of Care Coordination Services is to assist members in receiving appropriate, effective and efficient services which allow them to retain or achieve the maximum amount of independence possible and desired. Care coordination Services are designed to assist the Member with identifying immediate and long-term needs, and ensure that the Member is offered choices in service delivery based on his/her needs, preferences, and goals. These services assist with locating providers, overseeing the appropriateness of the plan of care by regularly obtaining Member feedback, and monitoring the Member's health status.</p>
Job Functions	<ul style="list-style-type: none"> a) Conduct basic data gathering of records and specific life issues of individuals, groups, couples, and families; b) Assess the above data, formulate and implement a plan to achieve specific goals related to specific life issues; c) Serve as an advocate for clients 			<p>For the purposes of this subsection, "supervision" includes, but is not limited to, oversight of case record reviews, case management, development of counseling skills, education and treatment modalities, clinical supervision log maintenance and client treatment plans and activities.</p>	<ul style="list-style-type: none"> a) Making initial contact with the Member or responsible party to discuss service delivery options, choice of provider(s), and frequency of service delivery based on the Member's needs...; b) Ensuring implementation of the Authorized Plan of Care and coordinating service providers,

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	<p>or groups of clients for the purpose of achieving specific goals related to specific life issues;</p> <p>d) Refer clients to other professional services;</p> <p>e) Plan, manage, direct or coordinate social services;</p> <p>f) Participate in the training and education of social work students; and</p> <p>g) Supervise other LSWs, other professionals practicing related professions and paraprofessionals engaged in related activities.</p>				<p>making referrals; or if Member chooses the Participant Directed Option providing access to Skills Training;</p> <p>c) Visiting the Member at his/her residence to review needs and goals of the member; developing back-up plan; completing Risk Assessment and OADS' Health and Welfare Tool;</p> <p>d) For Members receiving Personal Care Services through an agency, conducting face-to-face monitoring with the Member at least annually to monitor Member's overall health status and following up on identified needs and issues;</p> <p>e) For Members receiving Attendant Services through the Participant Directed Option, conducting face-to-face monitoring with the member at least every 6 months to monitor Member's overall health status and following up on identified needs and issues;</p> <p>f) Assessing the Member/provider relationship;</p> <p>g) Monitoring the overall health status of the Member.</p>
Populations Served	Individuals, groups, couples, and/or families	"Consumer of alcohol and drug counseling services" means a person affected by or recovering from alcoholism or other drug abuse.	"Consumer of alcohol and drug counseling services" means a person affected by or recovering from alcoholism or other drug abuse.	"Consumer of alcohol and drug counseling services" means a person affected by or recovering from alcoholism or other drug abuse.	Services are provided to all Members who receive Home and Community-Based Benefits, and activities are guided by the Member's Authorized Plan of

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					Care. They are provided to Members who utilize the Participant Directed Option as well as Members receiving service through Direct Care Providers.
Setting of Work	In the community	Within an agency.	Within an agency or private practice.	Within an agency or private practice.	Care is provided through in-person contact in the Member's residence, or through telephone and other methods with the Member, his/her family and other responsible parties, providers of service, and others relevant to addressing the Member's service needs.
Fees	\$25 application fee; \$70 licensure fee; \$21 non-refundable criminal history check fee	Exam Fee: \$25.00 License Fee: \$40.00 Criminal Background Criminal Background Check Fee: \$21.00 Renewal Fee: \$35.00	Exam Fee: \$25.00 License Fee: \$40.00 Criminal Background Criminal Background Check Fee: \$21.00 Renewal Fee: \$35.00		NA
Educational or Work Qualifications	<p>Minimum Qualifications: Bachelor's degree or higher in social work or social welfare from an accredited educational institution; OR</p> <p>Applicant must have received a conditional license as a licensed social worker, completed the requirements for consultation and contact hours, provide evidence of employment in a social work setting and have successfully completed the examination prescribed by the Maine State Board of Social Worker Licensure.</p> <p>Note: The Conditional social work license indicates that the licensee is</p>	<ul style="list-style-type: none"> • Criminal background check required. • High School diploma or its equivalent required. <p>Must meet one of the following educational requirements:</p> <p>1) With a High school diploma or its equivalent must have a minimum of 4,000 hours of documented clinically supervised work experience as an alcohol and drug counseling aide with at least 3 specific treatment functions: clinical evaluation; treatment planning; counseling; case</p>	<p>Must meet one of the following educational requirements:</p> <p>1) A high school diploma or is equivalent, course work as defined by board rule, and a minimum of 6,000 hours of documented, supervised practice in alcohol or drug counseling or 2,000 hours if the applicant holds a valid certified alcohol and drug counselor certification.</p> <p>2) Associate's or bachelor's degree from accredited college or university in clinically based behavioral sciences or addiction counseling or related field as defined by the board, course</p>	<p><u>Certain Licensed Mental Health Professionals May be CCSs:</u></p> <p>A psychologist, physician, registered clinical nurse specialist, clinical professional counselor or clinical social worker who is licensed in Maine, and any other licensed or certified mental health professionals who are qualified to provide alcohol and drug counseling services at the independent practice level by virtue of the requirements for that profession, may be certified to provide clinical supervision upon meeting the qualifications set forth in this section and achieving a passing score on the examination.</p>	<p>Professional Staff must be fully licensed and operate within the scope of his/her license. This includes:</p> <ul style="list-style-type: none"> • Registered Professional Nurse • Practical Nurse • Master's Social Worker • Physical Therapist • Occupational Therapist • Speech-Language Pathologist <p>Other Qualified Staff must be:</p> <ul style="list-style-type: none"> • A licensed social service or health professional; or • Possess four years of education in the health or social services field and one year of community experience; or

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	<p>completing a required internship to another level of license. This is an entry level requiring a Bachelor's degree that is sufficiently related to social work or social welfare and requires four hours of supervision per month.</p> <p>"Field related to social work or social welfare" includes, but is not limited to, behavioral science, social and behavioral sciences, childhood development, education and human development, mental health and human services, psychology, psychology/educational psychology, rehabilitation services, and sociology.</p>	<p>management; client or family education; or</p> <p>2) At a minimum 30 credit hours from an accredited institution as described in rule, in specific areas defined in the rule; or</p> <p>3) An associate degree from an accredited college or university in clinically based behavioral sciences, addiction counseling, or a related field as defined by board rule. (Related fields are social and behavioral sciences; social work; counseling; childhood development; education and human development; mental health and human services; nursing; psychology; psychology/educational psychology; or rehabilitation services.)</p>	<p>work as defined by board rule and a minimum of 4,000 hours of documented supervised practice in alcohol and drug counseling; or</p> <p>3) Master's degree from an accredited college or university in clinically based behavioral sciences or addiction counseling or related field as defined by the board, course work as defined by board rule and a minimum of 2,000 hours of documented supervised practice in alcohol and drug counseling.</p> <p>4) The following are related fields: social and behavioral sciences; social work; childhood development; education and human development; mental health and human services; nursing, psychology; psychology/educational psychology; or rehabilitation services.</p> <p>Work Experience: Applicant must submit 1 hour of supervision for each 20 hours of direct client contact. Work experience must be verified by an affidavit signed by clinical supervisor and applicant.</p>	<p>1. Practice Experience Documented proof of 1000 hours of practice in alcohol and drug counseling under the applicant's qualifying license.</p> <p>2. Training in Clinical Supervision Documented proof of 30 hours of didactic training in clinical supervision, which includes at least 6 hours of training in each of the following areas: skills assessment/evaluation; counselor development; management/administration; and professional responsibility.</p> <p>Licensed Alcohol and Drug Counselors LADCs may be certified to provide clinical supervision depending on their practice experience. An LADC with a high school diploma or equivalent must have 4,000 hours of documented clinically supervised work experience as an LADC. An LADC with an associate or bachelor degree must have 2,000 hours of documented, clinically supervised work as an LADC. An LADC with a master's degree or higher should demonstrate 1,000 hours of documented clinically supervised work experience as an LADC.</p> <p>CCSs must also have 30 hours of didactic training in clinical supervision which includes at least 6 hours in each of these areas: skill assessment/evaluation;</p>	<ul style="list-style-type: none"> A registered occupational therapist who is licensed in Maine; or A certified occupational therapy assistant who is licensed to practice occupational therapy in Maine under the supervision of a licensed occupational therapist.

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				<p>counselor development; management/administration; and professional responsibility.</p> <p>There is also a grandfather clause for those who provided clinical supervision for 3 of the 5 years preceding Nov. 1, 2004.</p>	
Certification/Licensure	Biennial license	License must be renewed annually on November 30 th .	License must be renewed annually on November 30 th .	License must be renewed annually on November 30 th .	NA
Continuing Ed. Requirements	25 hours of continuing ed. required for renewal of license. Four (4) of the 25 hours must be related to social work ethics.	<ul style="list-style-type: none"> 24 contact hours of continuing education required prior to Nov. 30th renewal date biennially (i.e., 2011, 2013, 2015, etc.) Continuing Professional education must directly relate to the practice of alcohol and drug counseling. Must complete a minimum of 4 hours in the area of professional ethics. Compliance with continuing ed. requirements is subject to audit. CADCs need not complete continuing professional education during their initial license term. 	<ul style="list-style-type: none"> 36 contact hours of continuing education required prior to Nov. 30th renewal date biennially (i.e., 2011, 2013, 2015, etc.) Continuing Professional education must directly relate to the practice of alcohol and drug counseling. Must complete a minimum of 4 hours in the area of professional ethics. Compliance with continuing ed. requirements is subject to audit. If LADC is also CCS, must complete 48 hours of continuing ed. LADCs need not complete continuing professional education during their initial license term. 	<ul style="list-style-type: none"> 12 contact hours of continuing education required prior to Nov. 30th renewal date biennially (i.e., 2011, 2013, 2015, etc.) LADCs who are also CCSs must complete 48 contact hours in total. Continuing Professional education must directly relate to the practice of alcohol and drug counseling or to the clinical supervision of alcohol and drug counselors and aides. Compliance with continuing ed. requirements is subject to audit. Those solely licensed as a CCS do not need to complete 4 hours of training in professional ethics. CCSs need not complete continuing professional education during their 	

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				initial license term.	
Supervision	<p>Must complete a minimum of 96 hours of consultation as determined by the Maine Board of Social Worker Licensure. This consultation must be concurrent with the first 3,200 hours of social work employment occurring in a period of not less than 2 years but not more than 4 years.</p> <p>A LSW with less than two years of experience must receive consultation from either a LMSW, LCSW, or a certified social worker.</p> <p>A LSW with a BSW who has been licensed for at least two years may provide consultation required by the LSW Conditional licenses to those licensees.</p>				
Source	<p>Maine Revised Statutes, Chapter 83: Social Workers http://legislature.maine.gov/statutes/32/title32sec7053.html State Board of Social Worker Licensure http://www.maine.gov/pfr/professionallicensing/professions/social_workers/</p>	<p>State of Maine Professional and Financial Regulation website: http://www.maine.gov/pfr/professionallicensing/professions/alcohol/license_types.html</p> <p>Maine Revised Statutes Title 32, Chapter 81: ALCOHOL AND DRUG COUNSELORS http://www.mainelegislature.org/legis/statutes/32/title32ch81sec0.html</p>	<p>State of Maine Professional and Financial Regulation website: http://www.maine.gov/pfr/professionallicensing/professions/alcohol/license_types.html</p> <p>Maine Revised Statutes Title 32, Chapter 81: ALCOHOL AND DRUG COUNSELORS http://www.mainelegislature.org/legis/statutes/32/title32ch81sec0.html</p>	<p>State of Maine Professional and Financial Regulation website: http://www.maine.gov/pfr/professionallicensing/professions/alcohol/license_types.html</p> <p>Maine Revised Statutes Title 32, Chapter 81: ALCOHOL AND DRUG COUNSELORS http://www.mainelegislature.org/legis/statutes/32/title32ch81sec0.html</p>	<p>MaineCare Benefits Manual, Chapter 101, CH. II, Section 19, Home and Community Benefits for the Elderly and for Adults with Disabilities http://www.maine.gov/sos/cec/rules/10/ch101.htm Ch. 5 of Office of Elder Services Policy Manual: In-home and Community Support Services; Section 63: In-home and Community Support Services for</p>

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		Rule Chapters for the Dept. of Professional and Financial Regulation: Rule 02-384 State Board of Alcohol and Drug Counselors http://www.maine.gov/sos/cec/rules/02/chaps02.htm#384	Rule Chapters for the Dept. of Professional and Financial Regulation: Rule 02-384 State Board of Alcohol and Drug Counselors http://www.maine.gov/sos/cec/rules/02/chaps02.htm#384	Rule Chapters for the Dept. of Professional and Financial Regulation: Rule 02-384 State Board of Alcohol and Drug Counselors http://www.maine.gov/sos/cec/rules/02/chaps02.htm#384	Elderly and Other Adults www.maine.gov/sos/cec/rules/10/149/149c5-63.doc